**CLEMENTS SCIENCE NATIONAL HONOR SOCIETY (SNHS)**

**CONSTITUTION**

**Article I - Name and Affiliation**

1)  The name of this organization is the Clements High School Science National Honor Society.
2) The Clements High School Science National Honor Society will comply with the constitution of the National SNHS Organization.

**Article II - Purpose**

The purpose of the honor society shall be to engender a new group of young leaders who will be the future of industry, research, and scientific exploration for America. Clements SNHS is an honor society under the direction of the sponsor(s) and the Principal or their designee.

**Article III – Membership**

1)The honor society shall consist of the sponsor(s); the following officers (executive board): President, Vice-President, Secretary, Parliamentarian, Webmaster/Historian; and an appropriate number of members.

2) Any newcomer to Clements High School (a student who did not enroll the year before) may have the opportunity to join the honor society with either the sponsor(s)’ or principal’s discretion.

3) Returning members must meet the following requirements: Must have kept their 87 overall science grade; no major disciplinary referrals.

4) New members must the following requirements to join: Must have taken or be taking a level 2 science class; maintain a science grade of or above an 87; no major disciplinary referrals.

**Article IV - Meetings**

1)  The honor society shall meet at least once every month. Meetings will be held at 2:45 PM on the second Thursday of every month, unless otherwise stated.

2) There will be a makeup meeting on the day after the original meeting in the morning.

3)  Special meetings may be called by the President, sponsor(s), principal, or by written request of two-thirds of the representatives. The purpose of thecalled meeting shall be stated in the request. At least two days’ notice is required for any called meeting.

**Article V – Officer Elections**

1) The election for Clements Science National Honor Society officers shall be conducted on the last meeting of each school year.

2)All potential candidates must successfully complete and return the application packet and must meet eligibility requirements to run for office.

3) To be eligible to run for SNHS Officer, you meet the following requirements:

i)   Not violate any stipulations in the Clements Code of Conduct

ii)  Must fulfill UIL Academic/Conduct Requirements

iii) Meet point threshold to run for the office

iv) Have the approval to the sponsor(s) to run

4) Election procedures must be made clear to all candidates at least a week in advance to the election.

5) Officers shall be elected by popular vote via secret ballot and the sponsor(s) will be responsible for calculating results, unless otherwise designated by the sponsor(s).

6) In the case an officer is removed from office, the sponsor(s) has complete digression to fill the vacancy.

**Article VI - Points and Attendance Requirements**

1) There will be no point or attendance requirements to maintain member status of the honor society.

2) All honor society members, regardless of position, must attend the first half of each meeting to count for attendance.

3) The executive board will set point amounts for certain events and actions.

4) With the sponsor(s)’ approval, point and attendance thresholds can and will be set by the executive board for certain events, certain awards, and voting status.

**Article VII -Executive Board Duties**

1)  The Executive Board shall consist of the President, Vice President, Secretary, Parliamentarian, and Webmaster/Historian.

2)  The Executive Board shall meet prior to each scheduled meeting to prepare.

3)  The Executive Board shall provide input on each meeting's agenda.

4) The Executive Board shall meet with the principal in regular intervals to discuss matters relating to the honor society and shall provide status updates of the honor society.

5) The Executive Board shall oversee all meetings and projects that the honor society participates in.

6) The Executive Board shall plan and preside over all socials, volunteering events, club trips, etc.

7) The Executive Board may assume additional duties with the approval of the sponsor(s).

**Article VIII - Officer Duties**

**1)The Officers and their duties are as follows**

a) The **SNHS President** shall: along with the Executive Board, set the vision of the organization for the year; set the year-long agenda; meet regularly with the principal with the presidents of the other honor societies; preside over all Executive Board meetings and general honor society meetings; assume total responsibility for the carrying out of SNHS projects and activities; and preside over the website, email account, and social media accounts.b) The **SNHS Vice President** shall: assist the President in all areas of operation; preside over meetings in the President's absence; preside over the tutoring system; coordinate group outreach activities with elementary/middle schools; coordinate blood drives; and have access to the website, email account, and social media accounts.

c) The **SNHS Secretary** shall: keep track of attendance, service hours and points for all members, make signups, take notes during meetings; and have access to the website, email account, and social media accounts
d) The **SNHS** **Parliamentarian** shall: be the authority on parliamentary procedure for the honor society; make sure all other members are informed of activities; maintain food and drinks for meetings; handle financials; and have access to the website, email account, and social media accounts.

e) The **SNHS Webmaster/Historian** shall: update member points and hours in a timely manner; be responsible of taking, collecting, and assembling photos of all SNHS events; update the website regularly; and have access to the email account and social media accounts.

2) Officers may undertake additional duties with the approval of the rest of the executive board and the sponsor(s).

3) Officers unable to fulfill their duties may be removed by the sponsor(s) and an appropriate process to fill the vacancy shall be conducted within a month of the removal.

**Article IX - Annual Awards**

1)Each SNHS Officer in good standing by the April meeting will be awarded a medallion, gavel, or plaque at the annual End of Year Banquet.

2) Each member surpassing the point threshold shall receive a SNHS cord.

**Article X- Amendments**

A two-thirds approval of the honor society and final approval of the sponsor(s) are required to amend this constitution. Each amendment must be submitted in writing and distributed to all members two (2) weeks prior to voting on the amendment.